

GOVERNMENT OF ANDHRA PRADESH

OFFICE OF THE  
COMMISSIONER OF TECHNICAL EDUCATION  
ANDHRA PRADESH :: VIJAYAWADA

Cir. Memo No.: EHE02-19030/6/2019-OSD-CTE

Date: 11/02/2019

SUB:- TECHNICAL EDUCATION – Communication through e-Office – Permanent e-mail address for the purpose of receiving inward communication (Tappal) – Instructions issued – Reg.

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The Government have assigned **tappal-tec@ap.gov.in** as the permanent e-mail address for the Department of Technical Education, A.P. for the purpose of receiving inward communication from general public and others.

In this connection, the Commissioner of Technical Education, A.P. has reviewed the implementation of e-office 04.02.2019. All the Principals/ RJDs are directed to follow the instructions stated below for efficient communication:

1. The Principals of all Government Polytechnics shall open their e-office accounts in their respective district instances of e-office.
2. The Regional Joint Directors, Kakinada & Tirupathi shall open their e-office accounts in HOD instance.
3. All communication to the Commissioner of Technical Education, A.P. is only through e-tappal to the e-mail address **tappal-tec@ap.gov.in**.
4. Do not send files by Internal/External Reference option as Note Files are being forwarded along with Draft.
5. Send only the Draft copies using Dispatch by Self option via email to tappal mail address.

SD/- G. S. Panda Das  
Special Commissioner

To,

The Principals of All Government Polytechnics.  
Copy to RJDTE, Kakinada & Tirupathi for information.



For Commissioner